
Bath & North East Somerset Council

Improving People's Lives

To: All Members of the Charitable Trust Board

Bath and North East Somerset Councillors: Tim Ball (Cabinet Member),
Alex Beaumont, Deborah Collins, Oli Henman and Robin Moss

Co-opted Non-Voting Members: Graham Page

Chief Executive and other appropriate officers
Press and Public

Dear Member

Charitable Trust Board: Thursday, 27th July, 2023

Please find attached a **SUPPLEMENTARY AGENDA DESPATCH** of late papers which were not available at the time the agenda was published. Please treat these papers as part of the agenda.

Papers have been included for the following items:

8. **REPORT TO CONSTITUTE THE ALICE PARK TRUST SUB-COMMITTEE (Pages 3 - 4) – updated Appendix B**

Yours sincerely

Corrina Haskins
for Chief Executive

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Appendix B

Proposed Alice Park Trust Sub Committee Terms of Reference

The Sub-Committee shall discharge the Council's functions as sole corporate trustee in respect of the Alice Park Trust, the site and its resources in accordance with Trust's objects and the duties it owes pursuant to the Charities legislation.

To report to the Board on an annual basis in September of each year detailing the work undertaken by the Trust in the preceding year and confirming to the Board that the Trust has complied with the objects of the charity and the Charities Legislation.

Appointed by: The Charitable Trust Board

Membership:

3 Councillors from the membership of the Charitable Trust Board (excluding the lead Cabinet Member) and the 2 Ward Members (voting) for Lambridge plus 2 non-voting independent members. The Sub-Committee may co-opt other non-voting members as appropriate.

Quorum: 3 voting members

The Sub-Committee may co-opt other non-voting members as appropriate.

Decision Making Powers:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

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